
R2020-16: TO RECOGNIZE THE 2020 GROUND ZERO MINISTRIES, INC. "DRAGON BOAT FESTIVAL" A SPECIAL EVENT AND CONFIRMING THE CITY'S CO-SPONSORSHIP OF THE EVENT APRIL 20-25, 2020.

Applicant/Purpose: Staff/ to recognize the Ground Zero Ministries' annual "Dragon Boat" festival & confirm city co-sponsorship.

Brief:

- Ground Zero's Annual Dragon Boat Festival is the non-profit's largest annual fundraising.
- For 2020, Ground Zero has once again proposed to hold this event at the Grand Park in Market Common on 4/25/20. Practice days will be held at the park b/w 4/20/20 - 4/24/20 from 3pm to 9pm.
- Event includes 50+ teams of 21 paddlers on each team, live entertainment, family fun zone, inflatables, food vendors, and sponsor tents.
- The Special Event Committee recommends unanimous approval.

Issues:

- In 2019 Ground Zero Ministries raised \$124,000 from the festival, which helped sustain the non-profit's numerous community outreach programs.
- Proposed resolution:
 - Recognizes Ground Zero Ministries Annual "Dragon Boat Festival" as a community-wide festival event.
 - Authorizes area businesses to display temporary signs to welcome participants during this festival.
 - Waives the City Stage rental fee & the park rental fees for the practice, move-in, & move-out days, which total \$4,500.
 - Extends a warm invitation to all area resident & out-of town visitors to enjoy the "2020 Dragon Boat Festival".

Public Notification: Normal meeting notification.

Alternatives:

- Do not approve event.
- Modify the request & allowances.

Manager's Recommendation: I recommend approval.

Attachment(s): Proposed resolution, site plan, & application.

CITY OF MYRTLE BEACH
COUNTY OF HORRY
STATE OF SOUTH CAROLINA

GRANTING A SPECIAL EVENT PERMIT TO
GROUND ZERO MINISTRIES, INC. FOR THE
"2020 DRAGON BOAT FESTIVAL" ON APRIL
25, 2020, AND AFFIRMING THE CITY'S CO-
SPONSORSHIP.

WHEREAS, Ground Zero Ministries, Inc. is planning the "2020 Dragon Boat Festival" (the "Festival") for April 25, 2020, from 6:00 AM to 8:00 PM; Practice dates and times will be from April 20 – 24, 2020, from 3:00 PM to 9:00 PM,; and

WHEREAS, the Festival is planned to be at the Grand Park, encompassing both sides of the park , as indicated in the attached site plan; and

WHEREAS, the Festival is Ground Zero's largest annual fundraising event. The festival mainly centers on the boat races for the 50+ teams of 21 paddlers per boat. There will be live entertainment in the park, a family fun zone, inflatables, food vendors, and tent space for festival sponsors; and

WHEREAS, the Festival is expected to attract 5,000 event participants.

NOW, THEREFORE, BE IT RESOLVED that:

1. City Council hereby declares the "2020 Dragon Boat Festival" a Special Event to be held on April 25, 2020.
2. The attached site plan is hereby adopted by reference.
3. The City Manager is authorized to make minor changes to these plans as he deems necessary in keeping with the nature of the event and as circumstances dictate.
4. City Council affirms its co-sponsorship of the Festival, and agrees to provide certain in-kind services, including the City Stage and waving of park rental fees during the practice days, April 20-24.
5. Pursuant to Section 802.e of the Zoning Ordinance, between April 19 - 25, area businesses are authorized to display temporary signs to welcome Festival participants.
6. City Council extends a warm invitation and welcome to area residents and out-of-town visitors to enjoy the "2020 Dragon Boat Festival".

SIGNED, SEALED and DATED, this 25th day of February, 2020.

BRENDA BETHUNE, MAYOR

ATTEST:

JENNIFER STANFORD, CITY CLERK

**CITY OF MYRTLE BEACH
FACILITY USE APPLICATION**
(Please Print)

APPLICANT NAME: Ground Zero

PHONE: _____ PHONE: 843-997-6886
(Residence) (Business or Cell)

ADDRESS: PO Box 8279

CITY Myrtle Beach STATE SC ZIP 29578

EMAIL ADDRESS: scott@mygroundzero.com

ORGANIZATION: Ground Zero

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PICNIC SHELTER OR PARK TO BE USED: Shelter A, B & C @ Grand Park and

BEGINNING DATE: Sat, April 25 TIME: 6:00 am (2020) Grand Park

ENDING DATE: Sat, April 25 TIME: 8:00 pm (2020)

DETAILED DESCRIPTION OF ACTIVITY: to use during Dragon Boat Festival

- THE SALE OR DISTRIBUTION OF ALCOHOLIC BEVERAGES IS STRICTLY PROHIBITED, UNLESS APPROVED BY THE CULTURAL AND LEISURE SERVICES SUPERINTENDENT.
- VEHICLES ARE NOT PERMITTED TO STOP, STAND OR PARK OTHER THAN IN DESIGNATED PARKING, LOADING OR UNLOADING ZONES **EXCEPT WITH THE SPECIFIC WRITTEN PERMISSION OF THE POLICE DEPARTMENT (TO BE ATTACHED TO THIS DOCUMENT).**
- THE CITY RESERVES THE RIGHT TO APPROVE OR DISAPPROVE THE TYPE, NUMBER AND PLACEMENT OF ALL STRUCTURES, INCLUDING BUT NOT LIMITED TO TENTS, BOOTHS, DISPLAYS AND COOKING APPARATUS.
- IT IS AGREED AND UNDERSTOOD THAT PERMITTEE IS SOLELY RESPONSIBLE FOR THE CONDITION AND CLEANLINESS OF FACILITY USED DURING THE TERM OF THIS PERMIT AND AGREES TO RETURN SAID PROPERTY IN THE SAME CONDITION AS FOUND, REASONABLE WEAR AND TEAR EXCEPTED.
- PERMITTEE AGREES TO ARRANGE FOR AND ASSUME THE COST OF PROVIDING SECURITY AND CROWD CONTROL WHEN SUCH IS DEEMED NECESSARY BY THE CITY.
- PERMITTEE AGREES TO CONDUCT ALL ACTIVITIES IN COMPLIANCE WITH THE LAWS OF THE STATE OF SOUTH CAROLINA AND ALL APPLICABLE CITY ORDINANCES.
- PERMITTEE AGREES TO PURCHASE AND MAINTAIN IN FORCE FOR THE FULL TERM OF THIS PERMIT A GENERAL LIABILITY POLICY MEETING THE FOLLOWING CRITERIA.
 - 1) Coverage shall be written on an occurrence basis and provide Premises/Operations, Independent Contractors, Products/Completed Operations, Contractual and Broad Form Property Damage.
 - 2) Minimum limits of liability will be \$ 1 million combined single limit per occurrence for bodily injury and property damage.
 - 3) The City of Myrtle Beach shall be named as an "additional insured" and the policy endorsed to require that the City be provided thirty (30) days written notice in the event of coverage modification or cancellation.
 - 4) A certificate of insurance will be provided to the City ten (10) days prior to the beginning date of the event permitted herein.
 - 5) Additional limits may be required to address special or unusual hazards.

- PERMITTEE AGREES UPON DIRECTION OF THE CITY TO IMMEDIATELY CEASE ACTIVITY IN THE EVENT OF INSURANCE CANCELLATION UNTIL PROOF OF COVERAGE SATISFACTORY TO THE CITY IS RESUBMITTED.
- PERMITTEE AGREES TO PROTECT, DEFEND, INDEMNIFY, AND HOLD THE CITY, ITS OFFICERS, EMPLOYEES AND AGENTS FREE AND HARMLESS FROM AND AGAINST ANY AND ALL LOSSES, PENALTIES, DAMAGES, SETTLEMENTS, COSTS, CHARGES, PROFESSIONAL FEES OR OTHER EXPENSES AND LIABILITIES OF EVERY KIND AND CHARACTER ARISING OUT OF THIS PERMIT.
- PERMITTEE AGREES AND UNDERSTANDS THAT THE CITY MAY REVOKE AND TERMINATE THIS PERMIT UPON A FINDING BY THE CITY THAT PERMITTEE'S USE OF THE FACILITY IS DETRIMENTAL TO THE SAFETY, WELFARE, HEALTH OR BEST INTERESTS OF THE CITIZENS OF THE CITY OF MYRTLE BEACH.
- PERMITTEE UNDERSTANDS THAT VENDORS, PERSONS, OR BUSINESSES PARTICIPATING IN THE EVENT OR PROVIDING PAID SERVICES TO THE ORGANIZER OF THE EVENT MAY BE REQUIRED TO PURCHASE A CITY OF MYRTLE BEACH BUSINESS LICENSE. IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THAT EACH PERSON OR BUSINESS IS IN COMPLIANCE WITH THE BUSINESS LICENSE ORDINANCE. ANY QUESTIONS REGARDING THIS REQUIREMENT SHOULD BE DIRECTED TO THE CITY BUSINESS LICENSE OFFICE AT 843-918-1200.

[Signature] 5/2/19
 APPLICANT SIGNATURE DATE

ARE YOU REQUESTING ALCOHOL TO BE APPROVED FOR THIS PERMIT? ☐ YES ☒ NO

APPROVED: ☐ DISAPPROVED: ☐

CONDITIONS: _____

REASON FOR DISAPPROVAL: _____

 PARK SUPERINTENDENT'S SIGNATURE DATE

APPROVED: ☐ DISAPPROVED: ☐

CONDITIONS: _____

REASON FOR DISAPPROVAL: _____

 PARK ADMINISTRATION'S SIGNATURE DATE

APPROVED: ☐ DISAPPROVED: ☐

CONDITIONS: _____

REASON FOR DISAPPROVAL: _____

 POLICE DEPARTMENT OFFICER'S SIGNATURE DATE

MAIL, EMAIL, OR FAX APPLICATIONS TO:
CITY OF MYRTLE BEACH
ATTN: RHONDA EDGE
PO BOX 2468
MYRTLE BEACH, SC 29578
REDGE@CITYOFMYRTLEBEACH.COM
OFFICE: 843-918-2332
FAX: 843-918-2340

Section 19-127 (c) (6) of the Code of Ordinances of Myrtle Beach provides: In consideration of current demands on public resources made during the **month of May**, no special event permit, noise variance, or facility use permit with outdoor vending, merchandise, or food or beverage sales, as otherwise permitted by law, may be issued from May 1 through midnight of May 31 of every year, if such permit or variance overlaps or coincides with an unpermitted rally that is held forth as occurring on specified days and is reasonably perceived by the council acting in its discretion as being held in furtherance of or to take advantage of an unpermitted rally, to include either five days before or five days after the time of the rally as set forth.

ADA Notice: The City of Myrtle Beach will not discriminate against qualified individuals on the basis of disability in its services, programs or activities. The city will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy its programs, services and activities. For more information, contact Docshee Moore at Canal Street Recreation Center (843-918-1465), Kevin Morris at Pepper Geddings Recreation Center (843-918-2280), Rob Cardella at Crabtree Memorial Gymnasium (843-918-2355), Dustin Jordan at Base Recreation Center (843-918-2380), Troy Marron at the Train Depot (843-918-4906), Rhonda Edge for Parks and Picnic Shelter rental (843-918-2332) or ADA Coordinator Coleman Randall (843-918-1113).

**CITY OF MYRTLE BEACH
EVENT RÉSUMÉ
(Please Print)**

Please complete this form in its entirety. If a question does not apply, please write N/A.

Applicant's Name: Ground Zero

Event Information:

Event Name: Ground Zero Dragon Boat Festival

Date & Time of Event: Saturday, April 25, 2020

Date & Time of Set-Up: Sunday April 19, 2020 Date & Time of Breakdown: Monday April 27, 2020

Public or Private Event: Public Expected Attendance: 5,000 - 7,000

Number of your staff who will be present: 5 staff / 60 volunteers

Will this be catered, have bands, or have any other outside vendors? (Y/N) Yes
If yes, please explain: DJ, inflatable games, vendors

What area of the park/facility do you plan to use? all of Grand Park including the Picnic Shelters (A, B & C on Sat. the 25)

Details of Event:

Is your group or organization registered as non-profit (Y/N)? Yes

Is your event being sponsored by or for the benefit of a charity, religious organization, 501(c)3 corporation, civic group, fraternal organization, or mutual benevolent aid association (Y/N)? Yes If yes, please provide the name of the organization and attach a signed statement from that organization on its letterhead affirming the sponsorship or benefit to the organization. It's a fundraising event for Ground Zero

Will this event have an admission fee, require tickets, charge for food and beverage, or collect money for any purpose (Y/N)? Yes If yes, please explain: Free to attend / Food vendors will charge / charge for inflatables

Are you requesting alcohol to be approved for this event (Y/N)? No

Type? Wine _____ Beer _____ Liquor and/or mixed drinks _____

How will the alcohol be distributed?

Applicant provides for free: _____ Applicant sells to attendees: _____

Attendees bring their own: _____ Vendor sells to attendees: _____

Do you plan to decorate (Y/N)? Yes What type of decorations? some teams will decorate their team tent

Do you plan to display signage (Y/N)? Yes If yes, type, size and location? directional signs, sponsors, etc

Do you plan to have any structures: tents, stages, inflatables, etc. (Y/N)? Yes

If yes, what kind and size, when will they be installed and who will install them?

50-60 10x10 Team Tents / inflatables / Risk Wall / event office / storage containers / a few larger tents

Is this a wedding (Y/N)? No If so, who is the officiant? _____

Do you plan to cook on-site (Y/N)? Yes Gas Grill _____ Charcoal Grill _____
Crockpot _____ Hot Plate _____ Other Food vendors

Please describe set up requirements: _____

Do you plan to have entertainment (Y/N)? Yes If yes, what kind and who?
DJ

Are you requesting closing of streets (Y/N)? No Which ones? _____

What is your plan for parking? everyone is encouraged to use designated parking spaces - Request parking lot near picnic shelters to be block off for use by vendors (at the end of Forbus)

What is your plan for clean up? volunteers during the day and when wrapping up we will have a dumpster put

Remove all trash from trash cans and place in dumpster located in parking lot on near the Picnic Shelters and on Hackler St
Forbus Court.

Do you plan to use the electricity provided in the facility/park (Y/N)? Yes
(If yes, fill out the electrical attachment. You may need to rent a generator.)

Do you plan to hire off-duty police or private security (Y/N)? Yes If yes, who and how many? included in Security Plan

Has security been approved by Myrtle Beach Police Department? No for 2020 but yes for past years

What is your plan in case of medical/police emergency? Police + EMS onsite

Please explain all activities you plan to do at the facility: Picnic Shelters for people to use ~~during~~ to eat in vendor area / dragon boat races / inflatables / banana boat rides / stage + music / vendors

Does your event require rental of barricades? Yes If so, how many? 295

Does your event require extra trash cans? Yes If so, how many? 40

Site Plan: Please provide a site plan of your event. I can provide you aerial photos for your use if you need them.

(If this is a birthday party or family reunion, site plan is not required.)

Applicant Signature: [Signature] Date: 5/2/19

→ Barricades

20 near picnic shelter

75 in grass @ main field (across from Orvis)

100 on concrete pad (across from Valor Park)

100 in grass area below docks (opposite side of main field)
spread out in 4 sections of 25 ^{of concrete} along side walls

295

→ trash cans

20 near picnic shelter

10 in grass @ main field (across from Orvis)

5 on concrete pad (across from Valor Park)

5 in grass area below the docks (opposite of main field)
a concrete

40

EVENT RÉSUMÉ ADDENDUM ELECTRICAL NEEDS

What equipment do you plan to use that needs electricity? (If possible, give wattage and voltage for each.)

	Equipment	Watts	Volts
1.	<hr/>	<hr/>	<hr/>
2.	<hr/>	<hr/>	<hr/>
3.	<hr/>	<hr/>	<hr/>
4.	<hr/>	<hr/>	<hr/>
5.	<hr/>	<hr/>	<hr/>
6.	<hr/>	<hr/>	<hr/>
7.	<hr/>	<hr/>	<hr/>
8.	<hr/>	<hr/>	<hr/>
9.	<hr/>	<hr/>	<hr/>
10.	<hr/>	<hr/>	<hr/>

- Not all parks have electric circuits available. Please ask when filling out the application if the park you want to rent has electricity available.
- Equipment such as coffee makers, popcorn poppers, cotton candy machines and other cooking equipment or motor driven equipment may need to be on a circuit by itself. Please contact staff prior to your event to see if all of your equipment listed can be accommodated by the available electricity.
- If any of your equipment needs 240 volts, please check with staff to see if it is available.
- If 240 volt service is available, a licensed electrician must make any electrical “taps” required to make that equipment work.
- If a band is performing at your event and requires more than the 120 volt convenience outlets provided, please contact staff prior to tapping into the panel box. As listed above, a licensed electrician must make that tap.

EVENT PLANNER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

EQUIPMENT RENTAL

COMPANY NAME American Tent BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 6,000
MAILING ADDRESS _____
EMAIL ADDRESS _____

CATERER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

D.J.

COMPANY NAME DJ Pdag99 BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 1,500
MAILING ADDRESS _____
EMAIL ADDRESS _____

ENTERTAINMENT

COMPANY NAME MC Sound BUSINESS LICENSE NUMBER _____
CONTACT NAME Mike Cook HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 1,800
MAILING ADDRESS _____
EMAIL ADDRESS _____



PARKS DIVISION RENTAL RULES AND REGULATIONS

- Customers must complete the Facility Use Application below and provide a deposit.
- Please abide by requested time of rental. Allow for set-up and clean-up time in your request.
- Picnic shelters are "first come, first served," unless you reserve an individual shelter.
- All parks are public property and may be used by the general public at any time. Approved rental of the park gives you priority use of the immediate facilities, but may not give you the right to prohibit the public from other areas of the park.
- The Parks Division must approve all structures, including stages, tents, inflatables, portable toilets, concession trailers, etc., and their proposed locations. We recommend that you get approval when you make your reservation and before you contract with any provider. The city shall not be liable for expenses incurred by the user should structures not be approved. Approval must be received a minimum of 14 days prior to your event.
- The city has a noise ordinance that applies to all events, parks and picnic shelter rentals. Any noise or sound that is projected from one property onto another is measured in decibels at the boundary line of the property. Any sound exceeding the decibel standard is a violation of the ordinance. Decibel levels are measured and enforced by the Myrtle Beach Police Department. **Amplified sound before 8:00 a.m. and after 10:00 p.m. is prohibited.** Please discuss any proposed use of sound with the Parks Division prior to making your reservation.
- All parks have underground utilities and irrigation; therefore, stakes may **NOT** be driven into the ground to support any structure. Tents may be anchored by sandbags or concrete buckets.
- Traffic cones are sometimes used in the grass to mark irrigation water valve boxes, so please do not move them.
- The irrigation system usually runs between midnight and 7:00 a.m. If you plan to be in the park during these hours, make sure to notify us so the irrigation system can be turned off.

- Vehicles are not allowed on any grassed area due to underground utilities and irrigation. Advance arrangements must be made with the Parks Division for loading and unloading. **At Grand Park, private vehicles are not allowed to drive or park on the grass, along the walking path around the lake, or on the bridges without specific permission in advance of your event.** It is the responsibility of the applicant to make sure that guests, vendors, suppliers, delivery drivers, etc. are aware of these rules. The applicant will be liable for any damages.
- The applicant may be required to provide portable toilets if more than 250 people are expected and the event is scheduled to last more than three hours.
- Clean-up of the park after your event is the responsibility of the person or organization to whom the city granted the Facility Use Permit. Park users are expected to leave the area as clean as it was found. Trash must be placed in approved containers. Please bring extra trash bags.
- Cooking equipment must be approved prior to your event and is subject to all fire department rules and regulations. Grease and other waste must be disposed of properly. Grease or oil should be poured back into the original containers and placed in the trash receptacles. Do not pour grease or oil into drainage basins, on the grass or in lakes or ditches.
- Swimming is not allowed in any city owned lake.
- Motorized watercraft are not allowed in any city owned lake. Paddleboats, canoes, kayaks, etc. that can be carried by hand and placed in the lake at Grand Park are acceptable. Vehicles are not allowed to trailer boats into the lakes.
- Extension cords cannot be run across sidewalks or areas designated for foot traffic without being covered by an OSHA-approved method.
- Do not use nails, screws, glue or duct tape to attach decorations to any structure.
- Electrical outlets are provided at some picnic shelters and parks. We do our best to inspect them regularly; however, outdoor electrical outlets are exposed, and we cannot guarantee that they will be workable on the day of your event.
- No potable water supply exists in the parks.

I understand these rules and regulations and agree to abide by them.

 5/2/19
Applicant Signature Date

Center Staff Signature Date

Site Map A (Vendors)

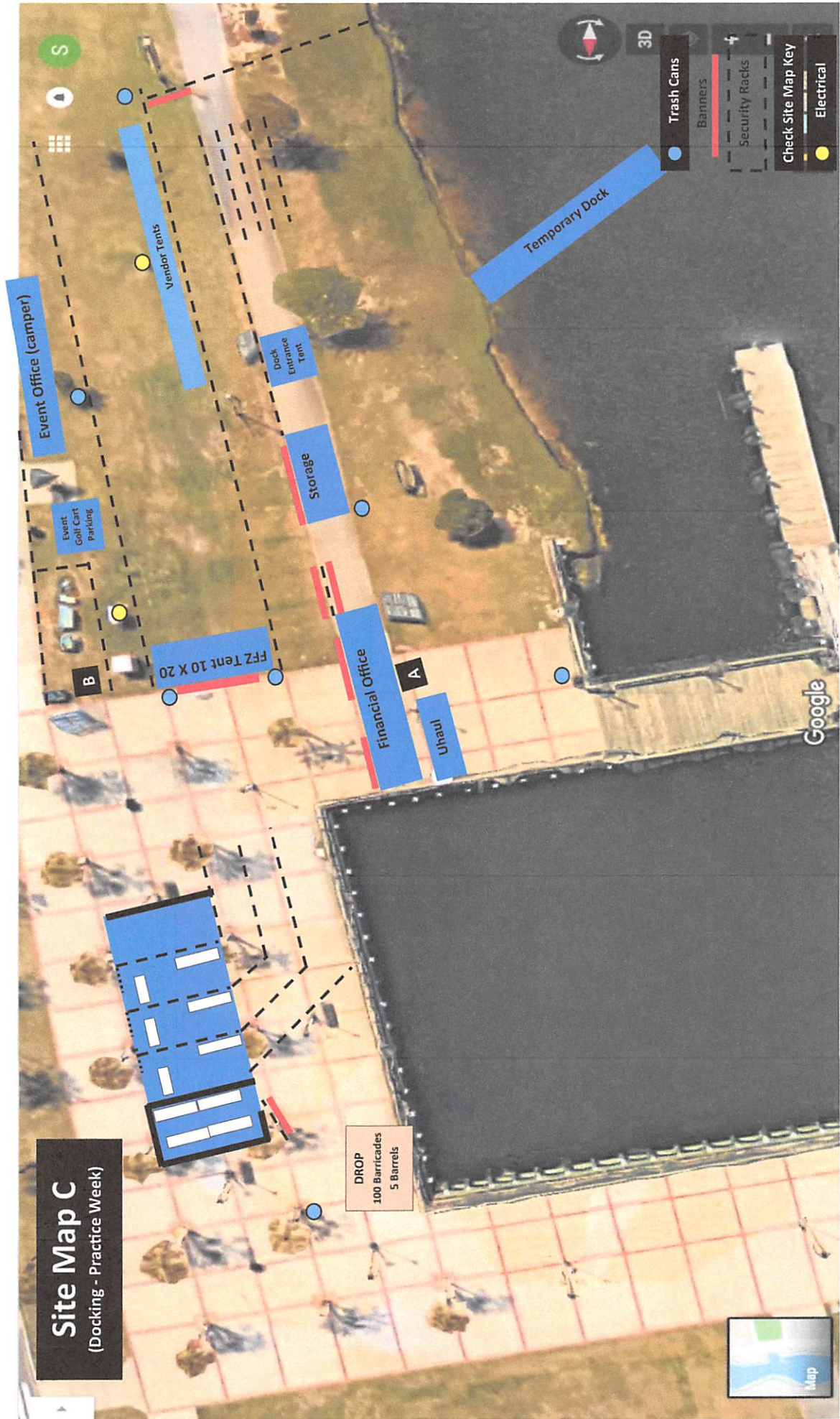


Site Map B (Stage)



Site Map C

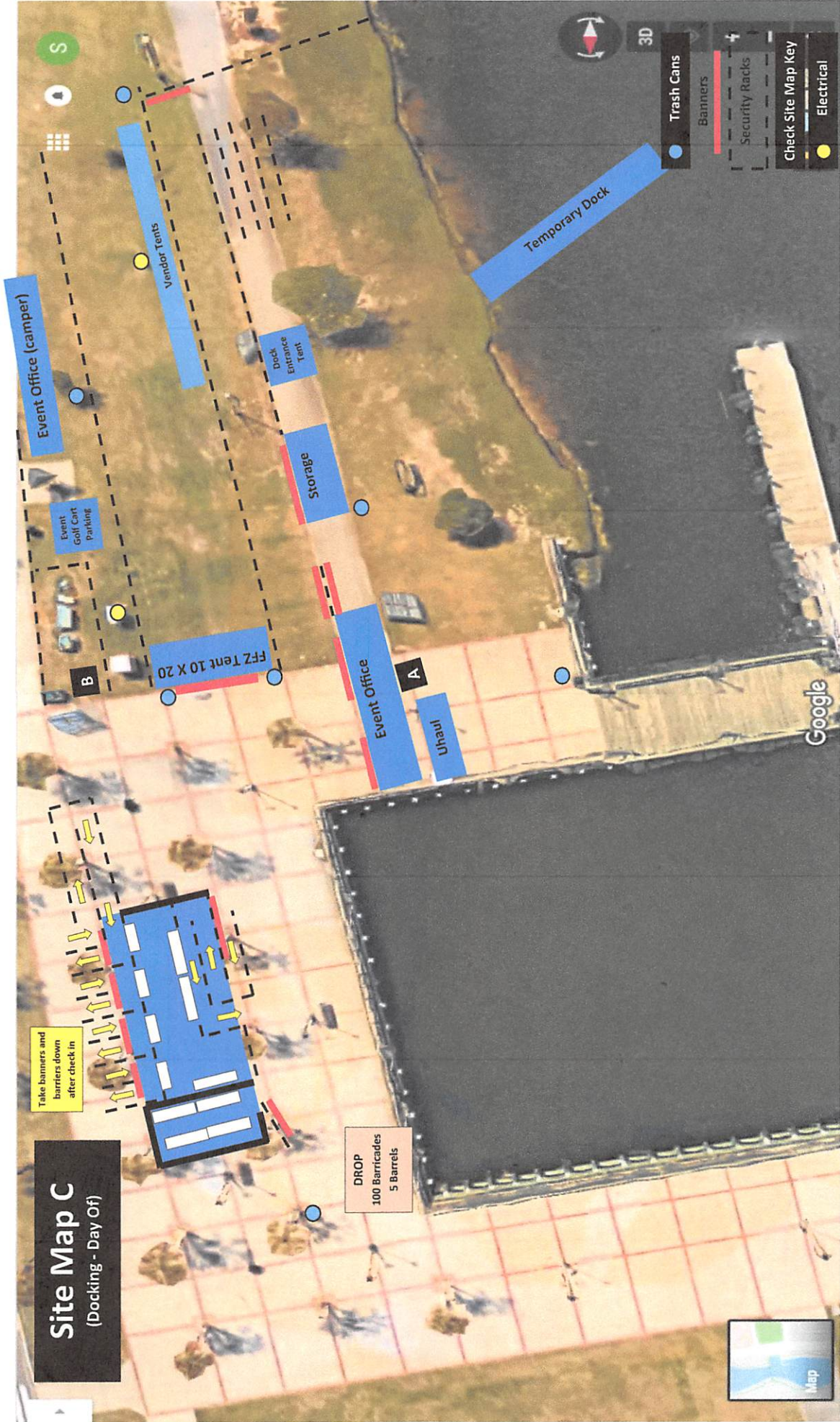
(Docking - Practice Week)



Site Map C (Docking - Day Of)

Take banners and
barriers down
after check in

DROP
100 Barricades
5 Barrels





Ground Zero

Dragon Boat Festival Security Plan Saturday, April 25, 2020 Grand Park, Market Common

Ground Zero's Annual Dragon Boat Festival is the non-profit's largest fundraising event. The festival mainly centers on the boat races for the 50+ teams of 21 paddlers. We average 1,100 participants and have seen up to 7,000 spectators. In order to make the festival more enjoyable we include live entertainment, a Family Fun Zone with inflatables, food vendors and tent space for festival sponsors. The festival takes place at the Grand Park in Market Common. Each team is given a 10X10 tent that lines the walkway around the water to observe the races. Ground Zero Staff arrive on site around 6:30 am while participants are expected to arrive at 7:30 am, we begin the races precisely at 9 am and expect to finish no later than 4:30. The cleanup process can last until 9 pm.

We will ask the city to provide and set up barricades in the grass a long side Farrow Parkway between the road and the sidewalk from the cross walk at PF Changs to the cross walk at Iris Street only leaving openings at each cross walk. This will keep people from pulling up on site and force individuals to use the cross walks for safer crossing.

Off duty Police Officers (5) and EMS personnel (2) will station in/around the Event Tent or if they prefer with their ATV. One (1) officer will be stationed in the Skywatch Tower provided by the city, three (3) officers will be used to roam the festival site through the day and one (1) officer will provide security for the Event Tent and help with money drops. All Officers and EMS personnel will be introduced at 8am to the Ground Zero security volunteers. At that time they can discuss final details on how best to contact each other throughout the festival. We ask that at least one officer stay at the Event Tent at all times as our main source of communication with the other officers and EMS personnel.

In addition to the Officers and EMS we would like to request Water Rescue to be provided in case of a boat capsizing. Usually this would be with 2 jet skis and/or a small boat. They would need to be there at 8 to put in and ready for the races to start at 9. They would be needed until the final race is over which would be around 4:30.

All volunteers will know to bring emergencies to the Event Tent if situation allows. Such as but not limited to lost child, injuries, and/or complaints that would involve an officer. The officers will be our direct line to additional emergency personnel if needed.

Officers are asked to roam the festival site to help enforce city laws. Issues in the past include: participants having alcohol on festival grounds, crowd control and keeping the flow for sidewalks and street traffic. Ground Zero does not have a permit for alcohol and every effort has been made to educate participants to not bring alcohol onto festival grounds.

Officers will also be needed to escort volunteers who handle petty cash. The majority of cash will be in the Event Tent, as this event is a fundraiser, this is the location participants are turning in what they've raised. Below are the specific times and locations for watching money:

- 8am – meet with Ground Zero security volunteers at the Event Tent for briefing
- 8am – 12pm Event Tent – participants tuning in money
- 12pm – 2 pm Event Tent – pre-registration for next year
- 3pm – Drummer Board taken down and counted in Event Tent
- 4-5pm – Ground Zero Tent and Family Fun Zone will be tearing down and will need escort to bring money to the Event Tent.

Our Parking Plan will consist of the following:

- Based on past festivals we seem to have plenty of parking in the Market Common area (side streets and parking garages). We believe our parking concerns are due to what appears to be available parking closer to the festival site especially in the grassy areas down from Iris Street. We're asking the city to place visible No Parking signs at the entrance to these areas. Then also place other directional signs encouraging people to use the Parking Garages and street parking toward the back of Market Common.
- We will encourage people to use only marked designated parking spots throughout Market Common.
- We would request Electronic Message Boards to be placed on Farrow Parkway notifying patrons of street parking down Iris Street and of both Parking Garages
- We would request signs to be placed at the entrances to the grassy fields next to Iris Street indicating there will be no parking allowed (WE WOULD LIKE TO HAVE THIS SET UP ON MONDAY SO THAT PEOPLE DO NOT PARK THERE DURING THE EVENING PRACTICES).
- We will inform our captains and team members at meetings about parking details. We will also use social media and other in house communications to inform festival guests about parking details.

Ground Zero will provide bottled waters, snacks and a meal ticket for the Officers and EMS.